

Blacktown Leisure Centre Stanhope
 Corner of Stanhope Parkway & Sentry Drive
 Stanhope Gardens NSW 2768
 Telephone (02) 9421 2600
 Facsimile (02) 9421 2651



SCHOOL GROUP APPLICATION FORM

Privacy Protection Note

Blacktown Leisure Centre Stanhope values your privacy and so we take great care with your personal details. Your details will not be sold or disclosed to third parties and are only accessible to authorised staff members at the centre. Your details will only be used by us, for the intended purpose under which they were provided. To view the full privacy policy please contact the Privacy Officer at Blacktown City Council on 9839 6000.

School					
Contact person					
Mailing Address					
Suburb			Postcode		
Phone			Mobile		
Email address			Fax		
Date commencing			Date concluding		
Dates excluded					
Day			Time		
Café required	YES	NO	Payment details	Pay on entry	To be invoiced

TYPE				Estimated number of participants	Year group attending
	Stadium Court 1	Type of sport			
	Stadium Court 2	Type of sport			
	Gym (maximum 15)				
	Recreational Swim (wave pool)				
	Lane Hire – 25 metre pool	Number of lanes (cost applies)			
	Swimming Carnival (maximum 7 x 25m lanes only)				

ORGANISED PROGRAMS				Estimated number of participants	Year group attending
	LTS program				
	Water sport Program				
	Giant Schools Party				
	Aqua Class				
	Fitness Class				

Additional Requirements

<p>Terms & Conditions</p> <ul style="list-style-type: none"> • A confirmation will be sent outlining the booking details. Please note the application is not confirmed until you receive a written confirmation • This booking is taken and will be reviewed on a term basis • All school users MUST comply with centre rules, policies and guidelines for use • All school users MUST comply with instructions and co-operate with facility staff requests within reason (this is pivotal in any emergency situation) • The school will be responsible and liable for any damage to the facility • All users must address front reception prior to entry • Any cancellation of booking MUST be received within seven days notice of the commencement of the booking or payment will stand for booked space. Notification of cancellation MUST be in writing to the Senior Service Advisor • Hirers MUST comply with booking payment confirmation conditions otherwise entry to school users may be suspended • Behaviour of school users deemed to be unsafe, abusive or offensive will result in the immediate removal of the person from the centre and may lead to suspension or cancellation of the booking indefinitely • School users are only entitled to utilise the facility and equipment which has been confirmed. Use of additional facilities and equipment MUST be organised prior to the booking to assess suitable availability. Standard fees and charges will be applicable for additional facility or equipment requirements.
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Signature		Date	
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Office Use Only								
Contacts		Entered into system		Customer ref number		Invoice Overview		Confirmation sent